

SECRET  
Classification

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100140158-8

PREPARE IN DUPLICATE

CONT'D

DD5/67E/158 - 31

1. TITLE OF REPORT (if a fill-in report include Form No.)	2. TYPE OF REPORT	STATISTICAL
		NARRATIVE
Agency Training Record-EOD Delinquent Listing	XX	MACHINE-NAME LISTING

3. FUNCTIONAL AREA	PERSONNEL	XX TRAINING	ADMIN. GENERAL
	LOGISTICS	SECURITY	OTHER (specify)
	MEDICAL	FINANCE	

4. NO. OF COPIES PREPARED	5. FREQUENCY (weekly, monthly, quarterly, etc.)	6. DISTRIBUTION (No. of components not number of copies)
	Semi-Annual	52

7. FORMAT (memorandum, form computer print-out, etc.)	8. ADP PROCESSING		9. DIRECTIVE AUTHORITY REQUIRING REPORT
	XX YES	IF YES GIVE ADP PROCESSING NO.	HR [ ] 25X1

Computer print-out	NO	601J
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10. PREPARING COMPONENT (include lowest level contributing information to report)	II. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)
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OCS  
OTR/ISS/AIR

None  
(Same as 601E plus Personnel Data)

## 12. COST FACTORS

## A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
Same as 601A									

## B. COSTS OF COMPUTER PRODUCED REPORTS

56 pages x 5¢ per page x 3 copies x 2 =		\$16.80
TOTAL COSTS PER YEAR		\$16.80

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.	
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HR [ ] This report is no longer required and was canceled in February 1970.

25X1

## 14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT		
RETAIN AS IS	MAN-HOURS	DOLLARS
CHANGE		
XX DISCONTINUE	0	\$16.80

15. DATE OF INVENTORY

16. NAME AND TITLE OF PERSON FURNISHING INFORMATION

17. EXTENSION

9 OCT 1970 Approved For Release 2006/11/13 : CIA-RDP75-00399R000100140158-8

Records Management Officer, OTR

Classification

(22-36-43)

FORM 142  
9-70